



18th November 2024

Dear parent/guardian,

Ripplebrook Primary School is looking forward to another great year of teaching and learning and would like to advise you of Ripplebrook Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

- Update our resources for mathematics.
- Provide art materials in our art classes.
- Update our reading library.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Nigel Kilpatrick

Principal
Nigel Kilpatrick

Jodie Wells

School Council President
Jodie Wells



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Individual Student Materials (\$50.00) • Student Classroom Diary (\$10) 	\$60.00
<i>Online subscriptions</i> <ul style="list-style-type: none"> • Essential Assessment (\$20.00) • Sound Waves (\$20.00) 	\$40.00
<i>Swimming and water safety program (\$55.00)</i>	\$55.00
<i>Whole school events</i> <ul style="list-style-type: none"> • Small School Athletics – venue hire (\$10.00) • Japanese – Photocopying of worksheets & learning materials (\$5.00) • MARC Van provision(\$40.00) 	\$55.00
Total Curriculum Contributions	\$210.00

Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria affiliation</i>	\$ 5.00
<i>First aid equipment</i>	\$ 5.00
<i>School grounds maintenance and improvements</i>	\$10.00
Total Other Contributions	\$20.00

Educational items for students to own

Ripplebrook Primary School buy the curriculum consumables in bulk to help keep the price down and all students receive the same items for their year level.

If you would like to purchase these items through a third party for your child, a list of the items can be collected from the office.



Extra-Curricular Items and Activities – provided on a user-pays basis

Ripplebrook Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
<i>Whole School Sleepover to be scheduled (estimated: \$20.00)</i>	\$
<i>Excursion & Incursion to be scheduled (estimated: \$100)</i>	\$
<i>Year 6 – Polo T-Shirts (estimated: \$55)</i>	\$
Total Extra-Curricular Items and Activities	\$

Financial Support for Families

Ripplebrook Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *the Camps, Sports and Excursions Fund*
- *the School Saving Bonus*
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Amanda McLaughlin, Business Manager, Ripplebrook Primary School

Ph: 03 5627 6278 | Email: amanda.mclaughlin@education.vic.gov.au



2025 Family Voluntary Contributions – Please return this page to school

Family Name: _____

Student Name: _____ Year Level: _____

Student Name: _____ Year Level: _____

Student Name: _____ Year Level: _____

Student Name: _____ Year Level: _____

Total

Category	Totals
Curriculum Contributions – (\$210.00 per student)	\$
Other Contributions (\$20.00 per student) (Non-tax deductible)	\$
Extra-Curricular Items and Activities	\$
Total	\$

Payment methods (Please tick)

☐ Cash ☐ Eftpos ☐ Bpay to your family account using your family reference number.

☐ Direct Deposit to Ripplebrook Primary School Council:- BSB: 063093-Account No:10003448
please use your family code as reference.

I authorise \$_____ to be charged to my Visa/Mastercard.

NAME (ON CARD):											
CARD NO:											
SIGNATURE:											
CVV		VISA		MASTERCARD		EXPIRY DATE	____Month____Year				

Refunds - Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Signature: _____

Office Use Only - Charge added to Account ☐ Paid _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

